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Memorandum

TO: BATA Oversight Committee

DATE: March 2, 2011

FR: Executive Director

W.I. 1253

RE: Purchase Order – FasTrak® Retail Toll Tags: TransCore, LP

In order to replenish the current supply and maintain a sufficient continuous supply of FasTrak® toll tags to fulfill new account enrollments during the next 8 months, staff issued an Invitation For Bid (IFB) on January 26, 2011 to purchase 112,000 retail toll tags. Based on projected FasTrak® enrollments staff expects this supply of toll tags to last into Spring 2012.

In response to the IFB, two bids were received (Sirit, Inc. and TransCore, LP). The lowest bid for the retail IFB was submitted by TransCore. TransCore has proposed unit prices as follows:

Toll Tag Type	Unit Price	Quantity
Retail Toll Tag:		
• Costco Toll Tag	\$13.76	64,000
• Safeway Toll Tag	\$13.47	28,000
• Walgreens Toll Tag	\$13.76	20,000

TransCore's proposed unit price of \$13.76 for the Costco and Walgreens retail tags and \$13.47 for the Safeway retail tags were both lower than Sirit's proposed unit price of \$14.30 for all retail tag packages.

It should be noted that Transcore and Sirit are the only firms that make tags that are compliant with the specifications required by California regulations (Title 21).

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to issue a purchase order to TransCore, LP in an amount not to exceed \$1,678,635 to furnish a total of 112,000 retail toll tags for the FasTrak® Regional CSC project.

Steve Heminger

SH: ss

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REQUEST FOR COMMITTEE APPROVAL

Summary of Purchase Order

Work Item No.:	1253
Vendor:	TransCore, LP San Diego, CA
Work Project Title:	FasTrak® Retail Toll Tag Procurement
Purpose of Project:	To provide 112,000 retail toll tags for the FasTrak® Regional CSC project.
Brief Scope of Work:	Provide 112,000 retail toll tags between May 2011 and December 2011 for the FasTrak® Regional CSC project.
Project Cost Not to Exceed:	\$1,678,635
Funding Source:	Toll Funds
Fiscal Impact:	Project costs are consistent with funds programmed and budgeted in the BATA Toll Bridge Rehabilitation Program.
Motion by Committee:	That the Executive Director or his designee is authorized to issue a purchase order to TransCore, LP to provide retail toll tags for the FasTrak® Regional Customer Service Center project and the Chief Financial Officer is authorized to set aside funds up to \$1,678,635 for such purchase order.
BATA Oversight Committee:	<hr/> Bill Dodd, Chair
Approved:	Date: March 9, 2011